

2025 Site Rules & Regulations



27 September - 4 October 2025 | perthroyalshow.com.au



Table of Contents

CONTENTS

Definitions	1	29. Goods And Service Tax (Gst)	ç
1. Accident Reports	2	30. Insurance	ç
2. Aisles/Roads/Emergency Exits	2	31. Late Payment And Balance Of Account	10
3. Alcohol & Drugs	2	32. Legislation Compliance	10
4. Alterations	2	33. No Assignment - Sub-Letting	10
5. Appearance	2	34. Noise Abatement	10
6. Applications For Services	3	35. No Perth Royal Show	11
7. Buildings	3	36. No Smoking/Vaping	11
8. Overnight Onsite Accommodation	3	37. Occupational Health And Safety	11
9. Chemicals/Inflammables	3	38. Offensive Activities	11
11. Confidentiality	4	39. Vehicle Movement And Restricted Access	12
12. Consents	4	44. Passes	12
13. Construction Of Stands	4	41. Prohibited Activities	12
14. Cooking Demonstrations	5	42. Prohibited Items	12
15. Default	5	43. Raffles	14
16. Demonstration Areas	5	44. Regulations - Rules	14
17. Dogs/Animals	5	45. Risk, Release Of Liability, Indemnity	14
18. Dress And Presentation	5	47. Report To Raswa	14
19. Electrical And Plumbing Installations	6	48. Security And Claims	15
20. Entry By Raswa	7	49. Signage	15
21. No Exclusivity	7	50. Temporary Structures	15
22. Exhibitors Liable For Agents And Employees	7	51. Trading Hours At The Show	15
23. Express Right To Refuse Entry Or Eject Etc.	7	52. Water Supply Service	16
24. Fire Precautions	8	53. Code Of Conduct + Child Safe Environment	16
25. Flags And Bunting	8	54. Sub-Letting	16
26. Food And Beverage Sampling	8	55. Parking	16
27. Gate Control	8		

Commercial Exhibitor Rules and Regulations

The exhibitor will complete an application form for a licence for a commercial site for the 2025 Perth Royal Show and on its acceptance by the Royal Agricultural Society of WA (RASWA) a legally binding agreement is made.

The following terms and conditions will apply to all exhibitors at the event.

RASWA reserves the right to alter or amend, at its sole discretion, the Rules and Regulations.

DEFINITIONS

IN THESE RULES AND REGULATIONS AND UNLESS THE CONTEXT OTHERWISE REQUIRES:

- 1. "Asset Services" means RASWA's Asset Services personnel;
- 2. "Commercial Department" means RASWA'S Commercial Department
- 3. "Common Area" means an area that is designed and intended by RASWA to be utilised by the public in common with exhibitors, including Pavilion aisles, walkways, streets and grassed or paved areas;
- 4. "Event" means the Perth Royal Show.
- 5. "Exhibitor" means a person, business, organisation or group that sells or promotes their work or products;
- 6. **"Exhibitor**" includes exhibitors in any pavilion, exhibitors in open areas, exhibitors who operate an outside site/s, caterers, sideshow exhibitors and operators, showbag and fairy floss operators;
- 7. "Law" includes statutory laws, regulations and requirements of any authority;
- 8. "Licence Agreement" means an agreement for a licence of a site granted by RASWA to an exhibitor;
- 9. "Licence" means a short-term licence for use of a site in the Showground granted by RASWA to an exhibitor;
- 10. "Show" means the Perth Royal Show;
- 11. "RASWA" means Royal Agricultural Society of Western Australia;
- 12. "Rules and Regulations" means these Rules and Regulations as they may be amended by RASWA from time to time under Clause 48:
- 13. "Showground" means the Claremont Showground, Claremont, Western Australia, and where the context permits includes all buildings, improvements, plant and equipment and any other property of RASWA on the Showground land;
- 14. "Sideshow" includes carnival rides and amusement devices;
- 15. "Site" means that part of the Showground which RASWA has granted an exhibitor a licence agreement to use;
- 16. "Stand" means an exhibitor's display, premises, temporary building, tent, sideshow, attraction or other improvement erected by an exhibitor; and
- 17. "You" means the exhibitor who has been granted use of a site and "your" is to be read accordingly.

Please read the relevant area information relating to your site on the following pages. Please note the timeline indicating key dates to remember (page 5).

1. ACCIDENT REPORTS

Incidents are to be reported to the emergency Operations Centre on (08) 6263 3114

Exhibitors must complete the RASWA Accident/Incident Report in respect to any accident, incident or near miss which has or could have resulted in an injury of any nature or kind to a person or damage to property.

Scan QR code to Accident/Incident Report

2. AISLES/ROADS/EMERGENCY EXITS

Common areas are for use by everyone, and must be kept free of vehicles, storage and stock. Safety laws require that exhibits be kept out of or from extending into the aisles/roads or across emergency exits. If any items are found outside the exhibitor's designated site, RASWA reserves the right to remove them at the exhibitor's expense.

3. ALCOHOL & DRUGS

Drinking of alcohol on the Showground, other than in licensed areas, is prohibited. The taking of illicit substances is also strictly forbidden on the Showground. Anyone that is found to be intoxicated or affected by drugs will be escorted offsite by security and will be refused entry for the remainder of the Show.

4. ALTERATIONS

Exhibitors shall not paint, change, alter or tamper with any RASWA property, including buildings, signs, piping, locks, conduits, electrical or gas connections without prior RASWA written approval and/or supervision by RASWA management, if required by RASWA.

5. APPEARANCE

Exhibitors are responsible for maintaining their exhibition site in a clean and attractive condition. All sites must be tidy and presentable at least 30 minutes before the official opening each day. Storage boxes and cases should be kept out of public view within the designated area, and all back-of-house spaces must be organised at all times.

Exhibitors must ensure their sites and surrounding areas are clean and free of litter. Any items like boxes, crates, kegs, or canisters should be screened or covered from public sight.

The premises must remain free from objectionable noises, odours, or nuisances.

Exhibitors should keep all equipment, trailers, stands, booths, and displays neat and orderly, with proper screening to hide storage from public view.

Items for sale must not be displayed at ground level.

Non-sale items that do not enhance the exhibition site's appearance - such as drink cans, food containers, and miscellaneous items - should be stored in the "back of house" area.

RASWA reserves the right to limit the use of lights, microphones, demonstrations, or giveaways that, in RASWA's sole judgment, detract from the area's appearance or disrupt traffic flow, potentially affecting neighbouring exhibitors.

6. APPLICATIONS FOR SERVICES

Exhibitors who require additional services (electrical, plumbing, gas) to be supplied to their site/s must complete the applicable forms and return that form to RASWA by the deadline listed in the exhibitor manual. Late applications will result in extra fees, delays to connection and/ or no service being provided.

7. BUILDINGS

Permanent buildings and temporary structures are only to be painted and/or decorated, prior to the commencement of the Show, upon prior written approval by RASWA.

8. OVERNIGHT ONSITE ACCOMMODATION

Exhibitors must not reside, camp or sleep, nor permit any person to reside, camp or sleep on their site/s or in the Showground at any time during the Show unless the necessary documentation is completed by the exhibitor and approved by RASWA. Requests for onsite accommodation (in self-contained vehicles only) must be submitted in writing by 31st July 2025 to commercial@raswa.org.au. After this date, RASWA will review the requests and advise of the outcome. Please note that having stayed onsite in previous years does not guarantee availability for onsite accommodation this year.

Terms and Conditions and vendor code of conduct apply to onsite accommodation areas. Any operator, including their staff or representatives, who fail to comply with these conditions will be required to leave the site immediately, and fines will be imposed on the operator.

A nominal fee per person may be charged for overnight accommodation, which will be billed to the operator. Separate passes will be required for those staying overnight and must be shown to security or RASWA upon request. Any individual without the correct pass will be required to leave the premises immediately.

9. CHEMICALS/INFLAMMABLES

Exhibitors must not store any chemical or inflammable substance within their site/s or on the Showground without permission from RASWA in writing. Where permission is given, items must be stored in accordance with the Work Health and safety (General) Regulations 2022 (WA) and all other applicable regulations and laws. Material Safety Data Sheets must be provided upon request.

10. COMPETITIONS/RAFFLES

Exhibitors must not conduct any competition or offer any prize or award without the prior written approval of RASWA. If approved, exhibitors must conduct that competition or offer that prize or award strictly in accordance with terms of Responsible Gaming and Liquor (RGL) and the approval given by RASWA.

11. CONFIDENTIALITY

Each party agrees not to disclose information relating to a licence Agreement that is not publicly available (including the existence or contents of the licence Agreement) except:

- a. To any person in connection with an exercise of rights or a dealing with rights or obligations under the licence Agreement;
- b. To officers, employees, legal and other advisors and auditors of any party;
- c. To any party to this Agreement or to any Related Entity of any party to this Agreement, provided the recipient agrees to act consistently with this clause;
- d. Each party consents to disclosures made in accordance with this clause. Associated Entity means an associated entity as defined in the Corporations Act (CWIth).
- e. With the consent of the other party; or
- f. As allowed or required by any law or stock exchange.

12. CONSENTS

RASWA may in its absolute discretion, withhold its consent to any matter requiring consent under the Rules and Regulations without specifying any reason.

13. CONSTRUCTION OF STANDS

RASWA will supply ready to use display stands in the Jim Webster Pavilion (Feasting Barn), Dairy Pavilion, Pawvillion and Robinson Pavilion (Shopping & Lifestyle Pavilion) only.

Outside sites, including Pawvillion external sites, will be provided commercial grade marquee structures, unless an exhibitor has otherwise agreed to a space only site.

Exhibitors are to complete the construction of their stands to the standard required by RASWA in its absolute discretion by 5.00pm on the day prior to show opening.

Exhibitors must construct their stand in accordance with Australian Standards.

Exhibitors must, prior to commencing any construction of a stand, obtain all necessary approvals, licenses or permits required by any local government or relevant authority as well as RASWA in respect of the construction of that stand.

Except for the limited use of polystyrene in small signs with RASWA's prior approval, exhibitors must not construct their stands from plywood, masonite, asbestos, polystyrene or other similar materials.

Exhibitors must ensure that their stands are constructed in such a manner to ensure that the RASWA electricians have, at all times before, during and after the Show, adequate access to power and switchboards located inside or near their stands.

Exhibitors must ensure that their stands do not obstruct access to any fire hose, fire hydrant, fixed fire extinguisher or emergency exit on or near their site/s.

Except with the prior written approval of RASWA, exhibitors' stands must not exceed three metres (3m) in height.

Exhibitors must not construct their stands in any area of the Showground other than on their agreed site and must ensure that any structure is aligned with the normal surrounding building line. Exhibitors must not expand outside of their stand with displays, signage or demonstrations.

No stock, signs, awnings, guy ropes or part of stand is to protrude into walkways, aisles or foot paths.

The Showground carries underground power, water, gas, reticulation, coaxial and telephone cables. Asset Services must be contacted, and permission must be obtained from them prior to any hole being dug or any stake being driven into the ground on the Showground. Any damage to any service installation, without prior consultation on location, repair costs will be recovered from the offending exhibitor.

Exhibitors remain liable for any physical damage caused by their activities until they have affected repairs or have paid for any repair work done by RASWA.

14. COOKING DEMONSTRATIONS

An exhibitor must not give a cooking demonstration unless it has notified and obtained the prior written approval of RASWA for the proposed demonstration. Products from demonstrations may not be sold. If samples are handed out, local council food notification forms and their supporting documentation must be completed prior to the deadline listed in the exhibitor manual. Health inspection fees will apply to all exhibitors providing food, beverages, or samples.

15. DEFAULT

If an exhibitor does not observe, adhere to and/or perform any of the covenants, agreements and obligations contained in the Licence Agreement or these Rules and Regulations, which it is required to and does not remedy that default immediately or within a reasonable period of time - as set by RASWA or being requested to do so by RASWA, RASWA may terminate the exhibitor's Licence Agreement. On termination, the exhibitor must close their stand and promptly remove all their property (including all perishables, goods and merchandise) from the Showground and make good to the satisfaction of RASWA any damage caused by that removal. An exhibitor in default must pay all costs incurred by RASWA in respect of that default. No refund of licence fees will be made.

16. DEMONSTRATION AREAS

Demonstration areas must be organised within the exhibition site so as not to interfere with any traffic aisle and sample, or demonstration counters or tables must be placed a minimum of 600mm back from the front line of the stand.

Should spectators interfere with traffic flow in the aisle and/or overflow into neighbouring sites, RASWA will have no alternative but to request demonstration or sampling to cease.

17. DOGS/ANIMALS

Animals are not permitted within the Showground except when entered for exhibition purposes or under the control of a Police or Security Officer. Approved Service dogs are permitted with their designated handler. Animals may be permitted on a commercial site only when directly related to the exhibitor's business, subject to advanced written approval by the RASWA Commercial Department.

18. DRESS AND PRESENTATION

Exhibitors must ensure that all employees on their stands are professionally and neatly dressed in accordance with health standards as applicable. Clothing with offensive slogans or imagery is prohibited.

19. ELECTRICAL AND PLUMBING INSTALLATIONS

Power Supply & Requirements

- · The following areas include one power connection:
 - Shopping & Lifestyle Pavilion & Pawvilion (1 x 4amp)
 - Feasting Barn (1 x 10amp)
 - External Retail Sites (1 x 15amp)
- Catering sites must request and pay for all power and water requirements and provide a full electrical equipment list.
- Sideshow Sites must request and pay for all power and water requirements, plus equipment rental where applicable, and provide a full electrical equipment list.
- Exhibitors must disclose all electrical equipment used on-site, ensuring items are tested and tagged.

Application & Compliance

- Electrical service applications must be submitted via the Exhibitor Services Portal after the deposit payment. Late applications (From 1st September onwards) incur a late fee.
- No power will be supplied to exhibitors who fail to comply with rules and regulations.

Installation Rules

- 1. Double adaptors are not permitted; only overload-protected power boards with current test tags may be used.
- 2. Heaters and radiators are prohibited.
- 3. Exhibitors must not connect to more than one power source per site. If RASWA cannot meet power needs, exhibitors must arrange an independent generator at their own cost, to be authorised by RASWA.
- 4. Three-phase power requires written approval.
- 5. Equipment exceeding 10,000 watts or 10HP cannot be connected.
- 6. All electrical work must be performed by a licensed contractor and comply with AS3000 & AS3001 standards.
- 7. Electrical compliance documents (Forms 14 & 15) must be submitted to the RASWA electrician.
- RCDs (Residual Current Devices) are required under the Work Health & Safety Regulations 2022 (WA).
- 9. Permanent buildings will have metered power boards; temporary structures must have a weatherproof caravan inlet socket for power connections.

Gas Safety

- Gas installations must comply with the Gas Standards Act & Regulations.
- Only one gas cylinder (max 9kg) and one replacement per exhibitor, unless approved. Cylinders must be secured upright in a ventilated, restricted-access area.
- A gas safety checklist must be submitted by Friday, 6 September.

Non-Compliance & Disconnection

- RASWA may disconnect power or gas if safety or compliance issues or concerns arise.
- · Excessive noise or unsafe setups may result in an immediate shutdown until rectified.
- · A preliminary notice for each generator must be lodged with the RASWA Assets Department before the event.

20. ENTRY BY RASWA

Exhibitors must, on demand, permit entry to their site/s by RASWA's employees, consultants and contractors to:

- inspect the state of repair of their site/s and the improvements erected on the site/s and to ensure compliance
 by exhibitors with the covenants, agreements and obligations contained in their Licence Agreement and the
 Rules and Regulations and exhibitors licences which exhibitors are required to observe, adhere to and/or
 perform; and
- carry out any maintenance, repair, replacement, modification or installation works to the Showground.

Authorised RASWA staff will carry/wear identification

21. NO EXCLUSIVITY

No licence granted by RASWA is exclusive and RASWA may, in its absolute discretion, permit any person to sell or exhibit similar or the same goods or to carry on a similar or the same business or activity, as any other exhibitor at the Showground during the Show.

RASWA advises that there are companies that have exclusive year-round signage, in specified positions, on the Showground.

22. EXHIBITORS LIABLE FOR AGENTS AND EMPLOYEES

Exhibitors are liable for the acts or omissions of their agents, employees or licensees arising out of or in connection with the rights and obligations created by their Licence Agreement and including the Rules and Regulations.

23. EXPRESS RIGHT TO REFUSE ENTRY OR EJECT ETC.

RASWA reserves to itself and in its absolute discretion the right:

- to eject or remove any person (including, but not limited to showmen, exhibitors, servants, attendants, volunteers, agents, members of the public, visitors and members) from the Showground, for any reason whatsoever, without being required to give any explanation to, or be liable in any way for compensation, for such person and when such person is requested so to leave, the person shall forthwith leave the Showground.
- 2. to refuse entry to the Showground any person (including, but not limited to showmen, exhibitors, servants, agents, attendants or members of the public) without being required to give any explanation or be liable for compensation;
- 3. to refuse entry to any person who is to any extent in debt to RASWA.

No person on the Showground shall, without prior written permission from RASWA:

- i. carry out any demonstration or demonstrate thereon and without limiting the generality of the foregoing carry or wave any banner, placard or other advertisement or notice;
- ii. hand out leaflets, newspapers or other material on the Showground;
- iii. sell a product as a hawker or an itinerant street vendor e.g. flower sellers, photographers;
- iv. busk or perform any other similar activity; or
- v. collect monies or donations from the public.

24. FIRE PRECAUTIONS

All stands shall be positioned clear of any fire hydrant or fixed extinguisher. All wall and ceiling linings of stands shall be of fire-resistant materials that meet Australian Standards for use indoors.

Catering exhibitors, and other exhibitor sites as deemed applicable, must have at least one workable fire extinguisher or one fire blanket that complies with Australian Standards, available for use on each of their stands.

Fire hydrants, hoses, extinguishers must be clearly visible at all times and must not be obscured by stands, displays or any material in accordance and compliance with the Work Health and Safety (General) Regulations 2022 (WA) AS2444.

All exit doors/illuminated exit signs must be clearly visible at all times. No obstructions to be placed in front of exit doors or to in any manner impede rapid exit from buildings.

25. FLAGS AND BUNTING

Exhibitors are encouraged to decorate their stands to enhance the carnival atmosphere. However, flags, banners (including tear drop flags), and bunting must not obstruct camera views. If requested, exhibitors must remove them immediately.

Tear drop flags are not permitted to be attached to any sites within the Jim Webster and Robinson Pavilions.

26. FOOD AND BEVERAGE SAMPLING

In order to protect the interests of commercial food and beverage exhibitors, samples to be given away free of cost to the public must be:

- 1. No larger than 90ml (3oz) cups for hot beverages or 150ml (5oz) cups for cold beverages (liquid portions).
- 2. Samples of food should be no larger than bite size or 3cm x 3cm.
- 3. The display unit containing the foods offered for sampling shall contain an ingredient list and allergy declaration of all foods available for sampling.
- 4. Exhibitors providing samples must comply with all relevant food regulations and laws.

Where samples are handed out, local council food notification forms and their supporting documentation must be completed prior to the deadline listed in the exhibitor manual. Health inspection fees will apply to all exhibitors providing food, beverages, or samples.

27. GATE CONTROL

Gate control measures will be implemented at RASWA's discretion to ensure the safety, security, and smooth operation of the event. These measures may include restrictions on vehicle and pedestrian access, designated entry and exit points, and enforcement of pass requirements. Exhibitors and attendees must comply with all gate control directives as issued by RASWA.

28. GATES OPEN

During the Show; gates will be open to the public from 10.00am each day.

Should large queues occur at the gates, RASWA reserves the right to open the gates earlier, so it is imperative for exhibitor sites to be open by **9.30am**.

29. GOODS AND SERVICE TAX (GST)

GST is to be administered in accordance with the GST Act at the time.

30. INSURANCE

It is the responsibility of all exhibitors to arrange valid Public, Product and Workers Compensation Insurance to cover their liabilities in respect to all aspects of their activities at Claremont Showground.

The exhibitor will affect and maintain the following insurances with an <u>Australian Prudential Regulation Authority</u> (APRA) approved insurer:

- 1. Public and Product Liability Insurance (with RASWA listed as an interested party) to insure the interests of the RASWA, the exhibitor and its contractors and subcontractors for an amount of not less than:
 - i. exhibitors operating rides, activities and games \$20 million (\$20,000,000) and the policy must include a cross-liability clause.
 - ii. caterers and showbag retailers \$20 million (\$20,000,000).
- Professional Indemnity Insurance exhibitors providing treatment including, but not limited to human interaction, massage, acupuncture, blood and other tests, must provide evidence of professional indemnity insurance with an indemnity limit of not less than \$10 million (\$10,000,000).
- Employers Indemnity Insurance in the name of the exhibitor insuring liability under workers compensation legislation and at common law in respect to employees, contractors and subcontractors and including the interest of RASWA as Principal.

In the event no employees or subcontractors are engaged, a sole trader declaration form must be completed by the exhibitor.

The exhibitor must:

- 1. Provide all applicable insurances or declarations by the documentation deadline listed in the exhibitor manual.
- 2. Exhibitors must not take, direct, or allow any action, or bring or store anything on the grounds that:
- 3. Invalidates or risks voiding RASWA's insurance policies for the Showground or any part of it.
- 4. May lead to an increase in insurance premiums.

31. LATE PAYMENT AND BALANCE OF ACCOUNT

RASWA reserves the right to terminate license agreements and cancel exhibitor site bookings that have not been paid in full by the deadline listed in the exhibitor manual or as advised by RASWA. These sites may be resold at RASWA's discretion.

All deposits are non-refundable; however, at the discretion of the RASWA Commercial Department, deposits may be held as a credit for the following year if an exhibitor is unable to attend.

Exhibitors who cancel their site after the final invoice deadline listed in the exhibitor manual remain liable for the full site fee and forfeit any prior payments made to RASWA.

Payments for passes, additional service, and outstanding balances made after Friday, 12 September must be paid via cash or with credit card.

32. LEGISLATION COMPLIANCE

The exhibitor will strictly observe the provisions of all laws applicable to their business or the use or occupation of their site including without limitation the Health Act 1911 (WA), the Food Act 2008 (WA), the Workers Compensation and Injury management Act 1981 (WA) and the Workers Compensation and Injury management ACt 2023 (WA), the Work Health and safety (General) Regulations 2022 (WA), the Workers Compensation and Rehabilitation Act 1981 (WA), the Australian Consumer Law (ACL), the Competition and Consumer Act 2010 (Cth), the Fair Trading Act 2010 (WA) and all relevant product safety regulations relating to all items and/or food offered for sale or for sampling at their site/s, and relating to the business of the use to which their site/s is/are being put by the exhibitor and any rules or regulations made there under and any municipal by-law or regulation applying to their site/s or the exhibitor's business.

Should the business or any part thereof be closed under any such Act, rule, regulation or by-law by any authority acting within its powers or cancelled by RASWA for any infringement of the conditions of this agreement, RASWA shall not be under any liability for damages on account of such closure, nor shall RASWA be liable to refund the licence fee already paid by the exhibitor or any part thereof, nor will RASWA forfeit any claim or the amount of any licence fee due, but not paid, by the exhibitor at the time of such closure or cancellation.

Should an exhibitor be issued with a WorkSafe Improvement & Prohibition Notice they must immediately advise the RASWA Commercial Manager.

33. NO ASSIGNMENT - SUB-LETTING

Exhibitors must not assign, mortgage or charge their Licence Agreement or sub-let, part with possession or dispose of any of their site/s or any part of their site/s without the prior written approval of RASWA.

34. NOISE ABATEMENT

Exhibitors must strictly monitor and control the level of noise emitted from their site/s to a level which is acceptable to RASWA in its absolute discretion and in particular, but without limitation:

- amplifiers and loudspeakers must be confined to the inside of the exhibitor's building or stand, the speakers
 must be turned inwards and volume maintained at a level satisfactory to RASWA. RASWA reserves the right
 to disconnect the speakers and/or the power to the stand;
- 2. RASWA will determine the position and number of amplifiers allowed on the exhibitor's site/s.

sound is not limited to amplifiers but includes pianos, organs, loud speakers, personal radios, video
and computer monitors and any other music or sound emitting device. RASWA at its sole discretion will
determine at what point sound constitutes interference with others and the offending equipment must be
adjusted or its use discontinued.

35. NO PERTH ROYAL SHOW

If the Perth Royal Show is not held for any reason, exhibitors will not be required to pay site or stand fees for that year. RASWA is not liable for any loss, including consequential loss or loss of profit, or any costs incurred due to the event's cancellation.

- a. Force Majeure: RASWA will not be liable for any delay in performing or failure to perform its obligations under this agreement and such failure is due to Force Majeure. The performance of the RASWAs' obligations under this agreement will be suspended for the period of the delay due to Force Majeure, provided that RASWA promptly notifies the other party in writing of the reasons for the delay or failure and its likely duration.
- b. If due to an emergency or other unforeseen circumstances the Space is not available, RASWA will immediately consult with the Exhibitor to agree an alternative location without incurring any liability.

36. NO SMOKING/VAPING

Smoking or vaping on the Showground is strictly prohibited. Designated smoking/vaping areas will be identified on the final Show map.

37. OCCUPATIONAL HEALTH AND SAFETY

All staff, contractors, volunteers and anyone associated with the exhibitors, must complete the Perth Royal Show induction online prior to commencing any work at the show. Safety is everyone's responsibility, and we encourage exhibitors to report hazards, near misses and incidents by using the QR codes found in the exhibitor manual and as outlined in the site induction.

Exhibitors are responsible for the actions of their contractors and employees. To enable RASWA to maintain a safe workplace the following rules apply:-

For all electrical and major works including scaffolding, heavy lifting including the use of a crane, digging, constructions and hot work Asset Services must be advised in writing of the following:

- 1. details and location of the work;
- 2. date and time expected at the Showground;
- 3. complete and submit for approval a job system analysis (form available from Asset Services);
- 4. the exhibitor and their contractors must report to Asset Services Department (Gate 10) before commencing the work.

For minor work, other than the above, exhibitors must advise Asset Services of the details and location of the work, and the date and time expected at the Showground.

38. OFFENSIVE ACTIVITIES

Exhibitors must not do or carry on their site/s any harmful, offensive or illegal act, matter or thing which causes nuisance, damage or unreasonable disturbance to RASWA exhibitors, staff or patrons.

39. VEHICLE MOVEMENT AND RESTRICTED ACCESS

Vehicles are not permitted within the Showground during event public opening hours. Exhibitors may bring authorised vehicles onto the grounds afterhours by adhering to the process as outlined in the exhibitor manual. All vehicles must be removed immediately after unloading and must not block doorways or street access. Unauthorized vehicles may be clamped or towed at the exhibitor's expense, with a service fee of \$200.

Vehicles remaining on-site after the 8:30am cut-off may face fines of up to \$250 plus GST. If the owner cannot be located, RASWA reserves the right to clamp the vehicle, which must remain in place until clearance is given. Forklifts cannot operate between 8:30am and 11:15pm during the Show. Only vehicles with a RASWA-issued pass may operate within designated routes and times.

On the Sunday following the closure of the Show, exhibitors can enter the venue between 7:00am and 8:00pm to remove stock or dismantle stands, with access restricted to Gate 8 after 8:00pm.

44. PASSES

Exhibitor passes to enter the Showground are supplied to exhibitors by RASWA at RASWA's absolute discretion.

Commercial exhibitor passes will be emailed out to exhibitors in September provided all outstanding site fees and service fees have been received. Passes will be issued electronically by Megatix and will not be printed by RASWA. Additional exhibitor passes are available for purchase at discounted prices, as determined by RASWA and must only be used to admit your staff. Passes will be checked at the entry gates and misappropriation of passes may result in cancellation of all passes, and termination of your Licence Agreement with the accompanying forfeiture of site fee and removal from the Showground. Each pass will require a name, provided and verified to RASWA by the exhibitor and the exhibitor contact email address and telephone number.

Further information on passes will be issued to exhibitors closer to the event.

41. PROHIBITED ACTIVITIES

- 1. Exhibitors must not fly tethered or untethered advertising balloons or other large inflatable devices from or in the vicinity of their site/s without written approval from RASWA commercial team.
- 2. Exhibitors must not carry on any activity, including but without limitation to the sale of goods, in any area of the Showground other than inside their site/s and for the avoidance of any doubt, exhibitors must not engage in itinerant selling on the Showground. This is not the intended nature of the show and will not be tolerated. Exhibitors that display this behaviour will be given a verbal warning, followed by an email to explain this behaviour is to cease. Should this behaviour continue, a second warning will be given, followed by a fine of \$250. If any further behaviours continue, security will escort the exhibitor off the site and the exhibitor will be instructed to close their site and remove their display after hours. No refunds of site fees will be issued and acceptance as an exhibitor at future shows will be disregarded.
- 3. Exhibitors must not offer any goods or services for sale other than those specified in their Licence Agreement or listed on their site confirmation form and approved in writing by RASWA.
- 4. Exhibitors must not solicit, tout for business or spruik, whether verbally or by the use of any loudspeakers, sound producing equipment, hoardings, written materials or any other aid in any area of the Showground which is outside the boundaries of their site/s.
- 5. E-bikes or scooters are prohibited on site under any circumstances. Anyone found using them will have the scooter confiscated for the remainder of the event.

42. PROHIBITED ITEMS

Exhibitors must not sell, distribute, use, display, possess or offer as prizes:

- 1. Banned or non-compliant products in accordance with the Australian Consumer Law
 - Product Safety: www.productsafety.gov.au
- 1. Prohibited or Controlled weapons as per WA Police: Weapons This includes but is not limited to:
 - · Bows or arrows of any description;
 - Replica/Toy guns of any description, regardless of colour or branding
 - · Stun Pens
 - · Swords, knives or any other implements which could be construed or mistaken as weapons;
 - · Metal or wooden martial art nun chucks Knuckledusters
 - · Batons Fixed or extendable
- 2. Any toy or item that could be mistaken as a weapon or used as a weapon;
- 3. Any item that conceals identity; This includes balaclavas, masks, face coverings or any item that would not allow identification on CCTV;
- 4. Fireworks or any description including sparklers, flares and throw down crackers;
- 5. Fuel type fire lighters (eg.Zippo);
- 6. Smoking implements or paraphernalia, including imitation or electronic cigarettes or vapes, bongs or drugs;
- 7. Chemical sprays, silly string, pepper sprays, stage door streamers or other similar spray projecting materials;
- 8. Laser pointers of any description;
- 9. Water bombs or stink bombs;
- 10. Gas filled balloons unless the balloon is fitted with a non-conductive and rigid rod, drinking straw or weight;
- 11. Kites unless those kites are disassembled and packaged;
- 12. Explicit or hardcore t-shirts, DVD's, CD's, magazines, books or videos;
- 13. Any illegal or offensive item, good, article, publication or material including those referencing alcohol, drug use, violence, profanity, hate speech or being of suggestive nature;
- 14. Any other item, good, article, publication or material which may by its use or operation cause alarm or distress to any person or animal;
- 15. Celluloid toys unless the exhibitor has obtained a permit for those toys from the Town of Claremont Health Department; and the RASWA Commercial Department;

For avoidance of doubt, the following items are prohibited symbols: The Islamic State flag; The Nazi Hakenkreuz (Swastika); The Nazi double-sig rune; and/or something that is so similar to any of the aforementioned items that it is likely to be confused with it.

Please note: RASWA has the right to refuse the sale of any item that may not be specifically listed. If there is any doubt the vendor should contact the RASWA commercial team.

If RASWA at its sole discretion considers that any item, good, article, publication or material being exhibited, sold, distributed, used or offered as a prize by an exhibitor is unsuitable, objectionable or offensive, whether or not it is specified in paragraphs 1. - 16. above, that exhibitor must after a request from RASWA to do so, immediately remove all items, goods, articles, publications or materials as specified from the Showground.

43. RAFFLES

Exhibitors must not sell raffle tickets in or outside the Showgrounds without express written consent from RASWA and on production to RASWA of any necessary licence required by any law.

44. REGULATIONS - RULES

RASWA may at any time:

- 1. amend, cancel, add to or suspend any of the Site Rules and Regulations; and
- 2. make further Rules and Regulations in substitution for or in addition to the then current Rules and Regulations;

which will bind an exhibitor immediately when notice is given to that exhibitor by RASWA.

All exhibitors who take up a Licence Agreement during the Perth Royal Show are deemed to have accepted the Rules and Regulations.

45. RISK, RELEASE OF LIABILITY, INDEMNITY

- The exhibitor and all the exhibitor's employees and other persons assisting or associated with the
 exhibitor's business at the Showground, including by accessing to or egressing from or using any part of the
 Showground (and including using any infrastructure, equipment, facilities or appliances at the Showground
 which are owned or provided by RASWA or any other person) do so entirely at their own risk in all respects.
- 2. Exhibitors are responsible for any property damage, injury, or death resulting from their actions or those of their representatives if done without RASWA's or Asset Services' written consent, outside their specified directions, in violation of any applicable laws, or in breach of the licence agreement or Rules and Regulations.
- 3. The Exhibitor must indemnify and hold RASWA, its officers, employees, and agents harmless from any claims, costs, or losses resulting from their use of the site, the exercise of their rights under the licence agreement, or any breach of its terms or the Rules and Regulations.
- 4. RASWA agrees to indemnify the Exhibitor against any Claims in respect of personal injury, death, or loss or damage to any property arising out of or as a consequence of RASWA's acts or omissions.

46. RELOCATING EXHIBITORS

RASWA has the right and authority to re-arrange sites or move an exhibitor to another location. Should the exhibitor set up on the wrong site or outside of their licensed area. The exhibitor agrees to move to the correct site at the exhibitor's own expense and without protest.

47. REPORT TO RASWA

Exhibitors must report promptly to RASWA any circumstance which in their opinion is likely to be dangerous, cause any damage or danger to any property or person, on their site/s or on the Showground.

48. SECURITY AND CLAIMS

RASWA provides routine security for its buildings and ground. RASWA will not accept any responsibility for the protection of exhibits, including stock, nor for any loss or damage how so ever caused.

The exhibitor must accept responsibility for claims under the Workers' Compensation Act or any other Act or Regulation related to their activities during the Show.

49. SIGNAGE

All exhibitor signage must be professionally presented, securely installed, and contained within the designated site area.

Signs must not obstruct walkways, other exhibitors, or event infrastructure. Flashing lights, loud or intrusive signage, and materials deemed unsafe or inappropriate by RASWA are not permitted. Handwritten signage is not acceptable on sites, unless otherwise approved by RASWA.

Exhibitors are not permitted to alter, move, or display signage external to their allocated site or cover the signage provided by RASWA for their site.

RASWA retains the right to all signage across the Showground and may remove or modify any signage at its discretion.

50. TEMPORARY STRUCTURES

All temporary structures. Including marquees and gazebos, will be inspected and must comply with temporary structure standards and local council requirements for events.

All exhibitors with outdoor marquee sites will be provided with commercial-grade marquees. Branded marquees will not be permitted unless prior written approval has been granted by RASWA. It should be noted that scissor frame roof / non-commercial grade structures are not permitted.

Exhibitors supplying their own marquees must ensure that all weights used are commercial-grade and securely positioned within their site boundaries. If a marquee requires spiking, exhibitors must obtain clearance from Asset Services to prevent interference with underground services (power, water, gas, telephone). Failure to comply with these requirements may result in removal or adjustment of the structure at the exhibitor's expense.

Marquees are not permitted inside the pavilions.

51. TRADING HOURS AT THE SHOW

By accepting their site offer, exhibitors agree to adhere to the designated operating hours for their site area. Opening or closing outside of these hours is strictly prohibited and may result in fines. In the event of an emergency preventing an exhibitor from being onsite during operating hours, RASWA must be notified in writing. Exhibitors acknowledge that RASWA is not responsible for their site during their absence.

52. WATER SUPPLY SERVICE

Scheme water is available in most areas of the Showground. All plumbing works and services in the Showground must be carried out by the RASWA plumber, or unless otherwise agreed.

Exhibitors must request all plumbing services by the notice date listed in the exhibitor manual by submitting their plumbing requests on the exhibitor portal.

Prior to plumbing works commencing, all site and services invoices must be paid in full by the exhibitor.

A minimum water consumption charge will apply to all connections, permanent or temporary, except where a water meter is installed. See also clause 6.

53. CODE OF CONDUCT + CHILD SAFE ENVIRONMENT

Exhibitors are required to abide by RASWA's Code of Conduct, including Code of Conduct for a Child Safe Environment

54. SUB-LETTING

Operators must not sublet, assign or grant any licence or in any way part, divide or allocate any portion of space allocated to them or any other company, sole trader or third party.

55. PARKING

Parking is not available onsite at Claremont Showground during the event. More information on parking will be issued closer to the event.

The Royal Agricultural Society of Western Australia

Current as of May 2025 SUBJECT TO CHANGE WITHOUT NOTICE





Claremont Showground 1 Graylands Road, Claremont WA 6010 T: (08) 6263 3100

perthroyalshow.com.au